VEHICLE DRIVING

POLICY

MAN-GEN-0000-PHI-0006

To protect its employees, contractors and visitors from road traffic accidents Dietsmann adopts and implements this Driving Policy.

Under the framework of this policy, Dietsmann is committed to:

- Formally obliging all employees, including subcontractors, consultants and temporary staff to fasten their seat belts at all times in the vehicles;
- Keeping in good condition, regularly inspect and maintain all vehicles owned, operated or leased by Dietsmann;
- Requiring all employees driving a Company vehicle to hold a valid driving license and an international driving license issued by a recognized authority;
- Requiring all drivers to adopt a defensive driving approach while complying with all relevant regulations;
- Strictly forbidding the use of a telephone whilst driving;
- Fitting all Company vehicles with driver-side airbags, and, if possible, passenger-side airbags;
- Requiring that every driver receives instruction on the local usage conditions prevailing in the relevant country as well as defensive driving training before being authorized to drive any Company vehicle;
- Expressly forbidding driving a vehicle under the influence of drugs or alcohol;
- Carrying out systematic testing in the case of any accident as well as duly and timely reporting and investigating it;
- Requiring vehicles to be parked reversely in all Subsidiaries and Joint-ventures (to be ready to start);
- Considering any attempt to thwart or dispense with any of the above rules to be unacceptable and, therefore, reprehensible.

This Policy is communicated to and shall apply to all drivers, employees or contractors, driving any vehicle for, or on behalf of, Dietsmann.

Peter Kütemann

Founder & President January 2020

